



**Office of the  
Principal Chief Commissioner of Income Tax  
10<sup>th</sup> Floor, C Block, Income Tax Towers  
A.C. Guards Hyderabad.**

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F.No. Pr.CCIT/AP & TS/Dress Allowance/2021-22. Date: 08.11.2021

**-: OFFICE MEMORANDUM :-**

Sub:- Grant of Dress Allowance to Notice Servers - Reg.

Ref:- 1. Letter of ITO (CMD-I)(HRD) in F.No. HRD/CM/ 221 /2 /2018-19/6313 dated 25.10.2021  
2. OM of Dept of Expenditure in F.No. 19051/1/2017 /E-IV dated 02.08.2017

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The Notice Servers, who are working in Income-tax Department of Andhra Pradesh and Telangana are required to wear uniform regularly and they shall be paid Dress Allowance at the rate of Rs. 5,000/- per year w.e.f F.Y 2019-20 onwards. All the Notice Servers who are authorized to receive dress allowance are to wear the following uniform:

Notice Servers - White Colour Shirt and Navy Blue Trouser

(DHEERAJ KUMAR)  
Income Tax Officer (Hqrs)(Wel)  
O/o. Pr. CCIT, Hyderabad.

**Copy to :**

1. All the Administrative Officers and DDOs in Andhra Pradesh & Telangana.
2. The ZAO, CBDT, Hyderabad, Visakhapatnam and Vijayawada.
3. The General Secretaries of-  
a) IRS Association (b) ITGOA (c) ITEF (d) IT SEWA (e) IT OBC and Income-tax Pensioners' Association.
4. The Notice Boards at I.T. Towers, Aayakar Bhavan, Signature Towers & CGO Towers.